

**Alamo Township
Kalamazoo County, Michigan**

Application for Land Division

This form is designed to comply with applicable local zoning, land division ordinances, and the Michigan Land Division Act (formerly the Subdivision Control Act, PA 288 of 1967, as amended, particularly by pa 591 of 1996, MCL 560, 101et. Seq)

Applicant:	
Address:	
City, State, Zip:	
Contact Person:	
Phone:	
Fax:	

1. Parent Parcel or Parent Tract to be Divided:

Parent Parcel Number(s):	
Property Address:	
Legal Description: (attach if necessary)	

2. Property Owner Information:

Owner(s) Name:	
Address:	
City, State, Zip:	
Phone:	
Fax:	

3. Proposal: Describe the division(s) being proposed:

A. Number of new Parcels: _____

B. Intended Use (Residential, Commercial, etc): _____

C. The division of the parcel provides access to an existing public road by: (check one)

_____ Each new division has frontage on an existing public road

_____ A new public road: Proposed road name: _____

_____ A new private road: Proposed road name: _____

D. Legal Description of the proposed new road (if applicable): _____

E. Legal Description for each proposed new parcel: _____

F. Legal Description for Remaining Parent Parcel: _____

4. Future Divisions that might be allowed but not included in this application:

A. Number of future divisions being transferred from the parent parcel to another parcel: _____

Identify the other parcel(s): _____

(See section 109(2) of the Statute. Make sure your deed includes both statements as required in section 109(3) and 109(4) of the Statute.)

5. Attachments:

_____ A. A survey or a map/drawing of proposed divisions (Drawing must be to scale)

_____ B. Indication of approval, or permit from County Road Commission for each new proposed road, if applicable.

_____ C. A copy of transferred division rights from parent parcel or parent tract.

_____ D. A fee of \$150.00 per Child Parcel created. (Make Checks payable to: Alamo Township)

ANY PARCEL LESS THAN ONE ACRE SHALL NOT BE ISSUED A BUILDING PERMIT UNLESS THERE IS PUBLIC WATER AND SEWER, OR THE HEALTH DEPARTMENT HAS APPROVED ON-SITE WATER AND SEPTIC.

6. Improvements: Describe and indicate on drawing, any existing improvements currently on the parent parcel or tract (Buildings, well, septic, etc.):

7. Affidavit and permission for municipal, county and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with the parent parcel division. Further, I agree to give permission for officials of the Municipality, County, and State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, PA 288 of 1967, as amended by pa 591 of 1996), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Finally, even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed, the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the change to laws are made.

Property Owner's Signature(s): _____ Date: _____
_____ Date: _____
_____ Date: _____

REVIEWER'S ACTION:

_____ APPROVED: Conditions, if any: _____

_____ DENIED: Reason(s): _____

Reviewer's Signature: _____ Date: _____

PLEASE NOTE: Approval of any division pursuant to the Land Division Ordinance DOES NOT constitute approval of a parcel as a building site, and the Township is not responsible if a building permit is not issued due to the unsuitability of the property for on-site well or septic. Purchasers are encouraged to obtain pre-approval of on-site well or septic by the Kalamazoo County Environmental Health Department.

**Alamo Township
Kalamazoo County, Michigan**

Information for Application for Land Division

Please send Land Division application and fees (\$150.00 per Child Parcel) to:

Make check payable to: **Alamo Township**

**Sherry Burd, Assessor
Alamo Township
7901 North 6th Street
Kalamazoo MI 49009**

Questions? call: **269 762 2386 (phone)**
 269 552 4733 (fax)

Include:

*Scaled drawing indicating each new parcel being created, as well as any improvements on property.

*Legal Description for each new parcel being created.

*Transfer of future division rights?

*Parcels must meet 4:1 depth to width ratio.(Parcel cannot be greater than 4 times the width.)

Note:

Alamo Township has 45 days to approve Land Division requests; however, applications will be processed as quickly as possible. Certain times of the year, applications may be processed at a slower rate, due to State deadlines and requirements.

All Land Divisions must be approved by December 31st, to be divided on the following years Assessment and Tax Roll. Deeds or contracts must be filed by December 31st, as well